

SEAFORD ALLOTMENT AND LEISURE GARDENS SOCIETY

OPERATIONAL RULES AND CONDITIONS

for the enjoyment and safety of all plotholders.

The Tenant agrees with the Allotment Society as follows.

Management of your plot

1. To keep the plot clean, free from weeds and in a good state of fertility, to dig, manure and cultivate it in a husbandlike (economic & efficient) manner. One quarter of the plot must be cultivated within 3 months of the start of the tenancy, half within six months of the start of the tenancy and three quarters of the plot within 12 months of the start of the tenancy and subsequently the whole of the plot to be cultivated each year thereafter.
2. To keep all paths adjoining their plot level, cut and free from accumulations of rubbish and not to deposit weeds or rubbish on any other part of the allotment site except their own compost heap. All paths are a minimum of 60cm across and must be maintained so with each plot holder being responsible for the half of the path, which adjoins their plot.
3. Not to sublet or part with their tenancy of the allotment plot.
4. Not to obstruct any pathway for the use of any other plot holders on the allotment site, nor to interfere with or remove any existing or future hedges, walls or boundary marks.
5. Not to erect any building on the allotment site which is larger than 2.5m x 2m x 2.5m high *except* a polytunnel which must not exceed 3m x 2m providing no more than 25% of any plot is covered by such polytunnel.
6. To keep all structures on their respective plot in good repair and condition. To ensure that they are well maintained and securely installed, allowing for the weather conditions on the site. However no permanent structures, including concrete basis, are to be installed.
7. To ensure that all structures erected, including compost containers, are placed at least 1m from the site boundary to allow for maintenance to walls, fences and hedges and to deter entry by vandals.
8. No animals or livestock are to be kept on any allotment plot.
9. To permit the Site Supervisor and any of the nominated Plot Monitors to inspect the allotment plot at any time.
10. To inform the Treasurer in writing of any change of contact details, such as postal address, e-mail or telephone number.
11. It is the responsibility of the plot holder to ensure their plot number is clearly displayed at all times.
12. To inform the Plot Supervisor, in writing, of any reason that may prevent the plotholder from maintaining their plot to an acceptable standard.
13. The Tenancy created shall continue until any one of the following occurs:
 14. The tenant giving the Allotment Society one months notice in writing.
 15. The rent being in arrears for one month.
 16. The Allotment Society serving Notice to Quit within 7 days; which would be the final stage after 2 previous sequential warning letters, that each allow 1 month for action. However, the Society reserves the right to serve notice to quit within 7 days after only one warning letter which allows the tenant 1 month to rectify their plot or plots in the case of very badly neglected and/or poorly cultivated sites, or where a warning letter has been sent following either of the two previous inspections.
 17. The Council terminates the tenancy or right of occupation of the Allotment Society.
 18. The death of the tenant.

Rent and Deposits

19. To pay the rent at the time and in the manner requested.
20. To pay a deposit of £10 for a key to the access gates, refundable upon return of the key at the end of the tenancy.

General Management of the Site

21. Not to cause or suffer nuisance or annoyance to any Committee member or the occupier of any other allotment plot.
22. Not to take, sell or carry away any mineral, gravel, sand or clay or permit any other person to do so.
23. Not to attach any hose pipes to the water tanks administered by the Allotment Society.
24. All bonfires will be controlled on the allotment site in accordance with the requirements of the Environmental Protection Act 1990 related to smoke prejudicial to health and nuisance. The penalty for contravention can be a fine payable by the tenant of up to £2,000.00. No materials shall be brought onto the site from elsewhere for burning.
25. Children must be accompanied and supervised at all times by a plotholder who is responsible for their safety and behaviour.
26. Dogs must be kept on a lead and under control with any fouling being picked up by the owner.
27. To observe the 5 mile per hour speed limit whilst on site and not to block the main path or the turning circle.
28. To lock the gate every time it is used to maintain site security. The only exception being when the Distribution Hut is open for trading or goods are being delivered there.
29. Not to erect any commercial notice or advertisement on the Allotment site. The site is not to be used for any purpose of trade or business except for the distribution of seeds, fertilisers, tools etc from the Distribution Hut and for Society fundraising.

Communication

30. Any communication/notice given by the Allotment Society to the Tenant is deemed to have been received within three days of being sent by first class post to the last known address.
31. Any communication given by the Tenant to the Society shall be signed and dated.